

## Transportation

Parents/designated adults will be responsible for transporting children to/from the sites. Students must be signed in each morning. The Summer Program will assume responsibility from when a student is signed in until they are signed out. Students are transported by activity bus to all off-campus activities. Please be advised that the buses are not air-conditioned for all trips.

## Change of Address & Phone Number

If a student's address and/or phone number changes during the year, parents are to immediately notify the teacher of the change. **An emergency contact person must be available to the Summer Enrichment Teacher at all times.**

## Breakfast, Lunch and Snacks

**PLEASE PROVIDE BREAKFAST FOR YOUR CHILD.**

Lunch will be provided by the Pitt County Schools Child Nutrition Program **Mon-Thur: JUN 16 – AUG7, 2025**

PROVIDE LUNCH for your child on **FRIDAYS**, and on the following dates: **Week 3 - Jun 30 – Jul 3 (Closed July 4)**

Healthy afternoon snacks will be served daily. Parents may provide morning snacks



## Activities

- ☺ Arts & Crafts
  - ☺ Active Outdoor Games
  - ☺ Group Games
  - ☺ Inside Games
  - ☺ Movies
  - ☺ Music
  - ☺ Swimming
  - ☺ Free-Time
  - ☺ Electronic Day
  - ☺ Field Trips
- (additional fees may apply)



Video recording and picture taking are **NOT** permitted on any Electronic Day. Disciplinary actions will be taken against anyone in violation of this.

## PITT COUNTY SCHOOLS SUMMER ENRICHMENT PROGRAM

600 W. Arlington Blvd (JH Rose JROTC Bldg.)

Greenville, NC 27834

Phone: (252) 321-3643

[www.pitt.k12.nc.us/page/12125](http://www.pitt.k12.nc.us/page/12125)

# PITT COUNTY SCHOOLS



## Summer Enrichment Program

June 16 – August 8, 2025

An Extension of the After-School Enrichment Program

**2025 PARENT GUIDE**



Register online at:

[www.pitt.k12.nc.us/page/12125](http://www.pitt.k12.nc.us/page/12125)

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*It is the desire of the staff of the Summer Enrichment Program to provide a positive atmosphere for your child. The confidence of the parents we serve is very important to us.*

## Instructions for Completing Application

### SPACES ARE LIMITED. FIRST COME FIRST SERVE.

1. Register online at: [www.pitt.k12.nc.us/page/12125](http://www.pitt.k12.nc.us/page/12125)
2. Complete one application per child (must be original application).
3. Fill out the application completely, and make sure all information is correct.
4. Once the applications is submitted, a link will be sent to pay the **\$35 non-refundable** application fee (per child). Return paper applications to:

Pitt County Schools

600 W Arlington Blvd. (JH Rose JROTC Bldg.)  
Greenville, NC 27834

**DO NOT RETURN ANY APPLICATIONS TO THE SUMMER ENRICHMENT LOCATION.**

**Registration DEADLINE: Wednesday, June 04, 2025**

5. You will receive confirmation via email.
6. An email address is required to register.

## Parent Information

The Summer Enrichment Program guidelines are stated within the Rules and Regulations. Parents must read, sign, and return on the first day of attendance. If you have any questions, please contact our office at: 252-321-3643.

Important program information may be sent via email or posted at your site location. Please check your email daily and pay special attention to signs posted at sites.

The Summer Enrichment Program event calendars will be emailed, or can be obtained at your site location, or at the PCSAS office. Parents are expected to stay aware of their student(s) daily events, activities, and locations. Student(s) must be equipped with the required materials (towels, shoes, money, etc.)

**Each student must be able to function independently and comply with the behavior expectations of the program or it may result in immediate dismissal from the program.**

**On days of field trips/events NO late arrivals will be permitted to attend, nor can parents bring their child(ren) to field trips/events locations (NO EXCEPTIONS). Upon return to the site location, students will be permitted to attend for the remainder of the day.**

## Sites

### Wintergreen Primary

~~~ Hours of Operation: 7:30 a.m. until 6:00 p.m. ~~~

\*Please note: **Please DO NOT drop off your child before 7:30 a.m.**

**"Drop off is by 8 am on travel days & by 9 am on non-travel days"**

\***Students MUST be accompanied by an adult.**

\***Parents must sign their child/children in and out each day.**

\* Carefully consider which site will best suit your needs. Once you have registered at a site, you will be charged \$30.00 to change site location. **NO EXCEPTIONS.**



### Ridgewood Elementary

## Fees

-Reg Fee: **\$165 one child/\$160 each add'l child**

-\$35 App fee required and non-refundable (included in reg. fee)

-**Weekly Fees: \$130/wk one child / \$125/wk each add'l child**

**\*\*Fees are due on Mondays (prior to week attending).**

-**A \$20 Late fee** will be assessed if fees are not paid by **Tuesday** of the week due.

-**Non-payment of fees will result in suspension of services.**

-**Partial payments will not be accepted.**

**It is your responsibility to ensure fees are paid according to our guidelines. If your child is absent on the due date, fees are still due on time. Fees will not be prorated due to absences.**

-Fees may be paid in advance.

**-Payments must be paid in the Summer Enrichment location's office or online by using School Cash ([pcs.schoolcashionline.com](http://pcs.schoolcashionline.com)).**

-Teachers **CANNOT**, and **WILL NOT** accept, adjust, or extend any fee deadlines.

**-LATE PICK-UPS: Three late pick-ups may result in your child(ren) being dropped from the program for the remainder of the summer**

**-VACATION:** Students are entitled to a one week, no charge vacation (off-site). We ask parents to give at least two-weeks, advanced notice by completing a Vacation form and submitting it electronically. The form can be found on our website.

**-WITHDRAWAL – a 2-week PAID notice along with a withdrawal form is required**

**\*\*PLEASE NOTE - FIELD TRIPS:** Money must be paid by the due date that is shown on the monthly calendar. **"NO EXCEPTIONS"** Once the due date has passed, your child will not be able to attend that field tr



## Enrollment

The Program is open to all students who have completed kindergarten and up through 12 years of age (Grades K-5). Students are enrolled on a first-come, first-serve basis. All children must be able to go to the bathroom without assistance from the staff (potty-trained).

We **DO NOT** offer late pickup; you are required to pick up your child by 6:00 pm.

- Anyone arriving between 6:01 pm-6:05 pm, will be charged **\$10.00**.
- Anyone arriving between 6:06 pm-6:15 pm, will be charged **\$25.00**.
- Anyone arriving after 6:15 pm will be charged an additional **\$10.00** for each five-minute period or any fraction thereof.

In order to be consistent and fair to all parents, your arrival time is based on the school clock **ALL LATE PICK-UP FEES MUST BE PAID WITHIN 2 DAYS OF THE OCCURANCE OR SERVICES WILL BE SUSPENDED.** **Again, late pick-up is not a service, three (3) late pick-ups may result in an immediate dismissal from the program.**